

**BYLAWS OF THE ACOUSTICAL SOCIETY OF AMERICA, INCORPORATED**  
*as amended through May 9, 2018*

**Article I. Name**

The name of this society shall be the Acoustical Society of America, Incorporated.

**Article II. Purpose**

The purpose of the Society is to generate, disseminate, and promote the knowledge and practical applications of acoustics.

**Article III. Membership**

**Section 1. Classes of Membership**

The membership of this Society shall be composed of the subscribers to its Constitution on the date of its organization and such other persons, corporations, or organizations as shall have been thereafter admitted to membership.

The membership shall be classified as follows: Honorary Fellows, Fellows, Members, Associates, Student Members, and Sustaining Members.

**Section 2. Eligibility**

- a. Honorary Fellow: Any person who has attained eminence in acoustics or who has rendered outstanding service to acoustics may be elected to Honorary Fellowship in the Society. At the time of election an Honorary Fellow need not be a member of the Society.
- b. Fellow: Any Member or Associate who has rendered conspicuous service or made notable contributions to the advancement or diffusion of the knowledge of acoustics or the fostering of its practical applications shall be eligible for election to Fellowship in the Society.
- c. Member: Any person active in acoustics, who has an academic degree in acoustics or in a closely related field or who has had the equivalent of an academic degree in scientific or professional experience in acoustics, shall be eligible for election to Membership in the Society.
- d. Associate: Any person interested in acoustics shall be eligible for election to Associateship with the Society.
- e. Student Member: Any person enrolled as a student in an accredited educational institution for one-half time or more shall be eligible for election to Student Membership in the Society and may remain a Student Member for as long as he or she remains a degree candidate enrolled for at least one-half time.
- f. Sustaining Member: Any person, corporation, or organization contributing annual dues as fixed by the Executive Council shall be eligible for election to Sustaining Membership in the Society.

### **Section 3. Election**

Honorary Fellows shall be elected by a unanimous vote of the Executive Council.

Fellows shall be elected by the Executive Council upon nomination by the Membership Committee, which shall consider and investigate all candidates for Fellowship recommended by Fellows and Members.

Members shall be elected by the Executive Council upon nomination by the Membership Committee. Persons desiring election to Membership or transfer from Associateship to Membership shall make written application to the Executive Director on a prescribed form.

A person desiring election to Associateship or Student membership shall make written application to the Executive Director on a prescribed form, and shall become an Associate or Student Member upon the approval of the application by the Executive Director.

An applicant for Sustaining Membership shall become a member upon approval of the application by the President, the Treasurer, and the Executive Director.

### **Section 4. Membership Committee**

A Membership Committee shall be appointed by the President with the approval of the Executive Council.

### **Section 5. Privileges**

Members in good standing in all classes of membership shall have access to membership lists and such other publications as may be authorized by the Executive Council. Fellows and Members in good standing shall be entitled to vote and hold office in the Society.

### **Section 6. Emeritus Status**

At the age of 65 years or more, any member in good standing who has been a member of the Society for a total of 20 years or more and is employed no more than one-half of normal full-time may request emeritus status. On good and sufficient reason, other members may be declared eligible for emeritus status by unanimous vote of the Executive Council. Emeritus members shall have all privileges of the grade of membership held at the time of becoming emeritus, without payment of dues, but may be subject to a charge if they wish to receive the *Journal*.

### **Section 7. Termination of Membership**

The affiliation of a person with the Society, in any class of membership, may be terminated at any time by resignation or by vote of the Executive Council.

### **Article IV. Dues**

Annual dues of all classes of members shall be determined by the affirmative vote of not less than two-thirds of the total number of voting members of the Executive Council. Dues of

Members and Fellows shall be the same. All dues shall be payable by 1 January of each year for that year and members shall be dropped from membership at the end of one year's delinquency. Honorary Fellows and Emeritus members shall be exempt from payment of dues.

## **Article V. Officers**

### **Section 1. Designation**

The officers of the Society shall be a President, a President-Elect, a Vice President, a Vice President-Elect, a Treasurer, an Editor-in-Chief, an Executive Director, and a Standards Director.

### **Section 2. President**

The President shall be the chief executive officer of the Society and shall preside at all meetings of the Society and of the Executive Council.

### **Section 3. President-Elect**

The President-Elect shall have all the powers of the President in his or her absence and shall serve as requested by the President or by the Executive Council.

### **Section 4. Vice President**

The Vice President shall preside at all meetings of the Technical Council and shall be responsible for liaison between the Executive Council and the Technical Council.

### **Section 5. Vice President-Elect**

The Vice President-Elect shall serve as assistant to the Vice President and, in the latter's absence, shall preside at meetings of the Technical Council.

### **Section 6. Treasurer**

The Treasurer shall be the chief financial policy advisor to the Executive Council with responsibility for oversight of the long-term strategic financial matters of the Society and short-term financial policy implementation. The Treasurer shall be the chief advocate for the financial well-being of the Society and shall act as the liaison between the Executive Council and Society committees involved with finances. The Treasurer shall perform other duties and assume other responsibilities as shall from time to time be assigned by the Executive Council.

### **Section 7. Editor-in-Chief**

The Editor-in-Chief shall be responsible for the editorial management of all publications of the Society. He or she shall be assisted by such other editors and editorial boards as, upon his or her recommendation, are approved by the Executive Council.

## **Section 8. Executive Director**

The Executive Director shall be in charge of the office and employees of the Society, keep a record of the Society's members, give notice of and attend all meetings of the Executive Council and Technical Council and prepare and distribute minutes thereof, be responsible for executing the programs and procedures authorized or requested by the Executive Council and recommending to the Council new and modified programs and procedures, prepare and distribute all election ballots and handle all details of election, assist the Membership Committee and other committees in the discharge of their responsibilities, assist in arranging for meetings and in the preparation and distribution of meeting programs, supervise the administration of the standards program, and perform such other services as may be requested by the Executive Council.

## **Section 9. Standards Director**

The Standards Director shall serve as Chairman of the Society's Committee on Standards and shall be responsible for, and provide leadership and guidance to the Society's program supporting the development of acoustical standards.

## **Article VI. Executive Council**

The affairs of the Society shall be managed by an Executive Council which shall consist of the President, the President-Elect, the Vice President, the Vice President-Elect, the Treasurer, the Editor-in-Chief, the Executive Director, the Standards Director, the immediate past President and immediate past Vice President, and six members elected from the Members and Fellows of the Society. The Editor-in-Chief, the Executive Director, and the Standards Director shall be members of the Executive Council without vote.

## **Article VII. Technical Committees**

The President, with the approval of the Executive Council, shall appoint the members of the Technical Committees, each of which shall be responsible for representing and fostering one of the fields of interest within the membership of the Society. The number and scopes of the Technical Committees shall be designated by the Executive Council. Each Technical Committee shall have a Chairman elected in a manner approved by the Technical Council from a slate of two or more candidates nominated by the Technical Committee. A Chairman shall serve for a term of three years and be eligible for re-election for additional terms, only one of which shall be consecutive.

## **Article VIII. Technical Council**

The Technical Council shall consist of the Chairs of the Technical Committees, the Vice President, the Vice President-Elect, and as ex officio members without vote, the immediate past Vice President, the Chairs of technical groups appointed by the President, and the other officers of the Society. The Technical Council shall be responsible for coordinating the policies and activities of the Technical Committees and technical groups, and advising the Executive Council by formal resolutions on matters of policy concerning technical considerations. The Technical Council shall be presided over by the Vice President, or in his or her absence, by the Vice President-Elect.

## **Article IX. Election of Officers and Executive Council**

### **Section 1. Terms of Office**

The term of office of the President shall be one year, and as immediate past President, he or she shall continue as a member of the Executive Council for an additional year. The President-Elect shall be elected for a term of one year and, at the expiration of his or her term, shall succeed automatically to the office of President.

The term of office of the Vice President shall be one year, and as immediate past Vice President, he or she shall continue as a member of the Executive Council. The Vice President-Elect shall be elected for a term of one year and, at the expiration of his or her term, shall succeed automatically to the office of Vice President.

The term of the office of Treasurer shall be three years.

Two of the six elected members of the Executive Council shall be elected each year for terms of three years.

Neither a President-Elect nor a Vice President-Elect shall be eligible for re-election to his or her respective office. The Treasurer may be nominated for no more than one additional three-year term. No other elected member of the Executive Council shall be eligible for election to two consecutive terms in the office.

### **Section 2. Nomination**

The President, with the approval of the Executive Council, shall appoint a Nominating Committee of six Members or Fellows of the Society, at least one of whom shall be a past President of the Society. At least ninety days prior to the date fixed by the Executive Council for the annual election, the Executive Director shall publish in the *Journal*, or another official publication of the Society, an announcement of the election and the committee's nominations for the offices to be filled. Additional candidates for such offices may be proposed by any Member or Fellow in good standing by letter received by the Executive Director not less than sixty days prior to the election date, and the name of any eligible candidate so proposed by fifty Members or Fellows shall be entered on the ballot.

### **Section 3. Election**

Elections shall be by mail and/or electronic ballot. The Executive Director shall send ballots or notifications to vote electronically to every Member and Fellow in good standing at least twenty, but no more than fifty, days prior to the election date.

### **Section 4. Vacancies**

Any vacancy occurring among the elected or appointed officers or elected membership of the Council may be filled for the unexpired term by action of the Executive Council.

## **Article X. Appointment and Terms of Officers**

The Editor-in-Chief and the Standards Director shall each be appointed by the elected members of the Executive Council for terms of not more than three years, with the terms to be stated at the time of appointments, and shall be eligible for reappointment. These officers may be compensated in such manner as the Executive Council may determine.

The Executive Director shall be appointed by the elected members of the Executive Council and shall serve for such term and with such compensations as the Executive Council may determine.

Vacancies occurring in any of the appointive offices may be filled by the Executive Council at any time.

## **Article XI. Meetings**

Meetings of the Society and of the Executive Council shall be held at such times and places and upon such notice as the Executive Council may from time to time determine. One-hundred Members or Fellows present in person shall constitute a quorum at meetings of the Society, and a majority of the elected members of the Executive Council shall constitute a quorum at meetings of the Executive Council, but a less number may in each case adjourn the respective meetings from time to time. The Executive Council shall determine the order of business at meetings of the Society.

## **Article XII. Regional Chapters**

The Executive Council may, from time to time, authorize the establishment of regional chapters of the Society.

## **Article XIII. Rules**

The Executive Council may, by majority vote, interpret the meaning of provisions of these Bylaws and adopt Rules, not inconsistent with the Bylaws, to govern the various activities of the Society.

## **Article XIV. Other Committees**

In addition to committees named in these Bylaws, the President, with the approval of the Executive Council, may appoint such other committees as are deemed necessary for the operation of the Society.

## **Article XV. Amendment**

The Executive Council may propose to the Society amendments to the Bylaws which have been submitted to each member of the Council at least thirty days before the Council takes action thereon. Such proposed amendments shall be published in the *Journal* at least sixty days before action thereon by the Society. A proposed amendment may be adopted by a two-thirds vote of the Members and Fellows present and voting in person at a meeting of the Society.